

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of Workpower Incorporated, to report on operations for the year ended 30 June 2023, will be held on Wednesday 25 October 2023.

When: **Wednesday 25 October 2023**

Where: **Telethon Speech and Hearing
Bendat Parent and Community Centre**
36 Dodd Street, Wembley WA 6014
Room – Auditorium (located external to the main entrance on the right)

Time: **6.00 pm**

An agenda for the meeting is attached. Copies of Workpower's Annual Report and the Audited Financial Statements will be available on the night.

Refreshments will be served at the conclusion of the meeting.

Please **RSVP** by **Friday 13 October 2023** to katherine.mccaw@workpower.asn.au to assist with access, catering, and seating arrangements.

Ample parking is available along Dodd Street, with additional parking next to Bold Park Community School (off Powis Street). A map showing the venue is attached.

Yours sincerely,



Lee Broomhall
Chief Executive Officer

AGENDA – Annual General Meeting

Wednesday 25 October 2023 | 6.00 pm

Bendat Parent and Community Centre
36 Dodd Street, Wembley WA 6014

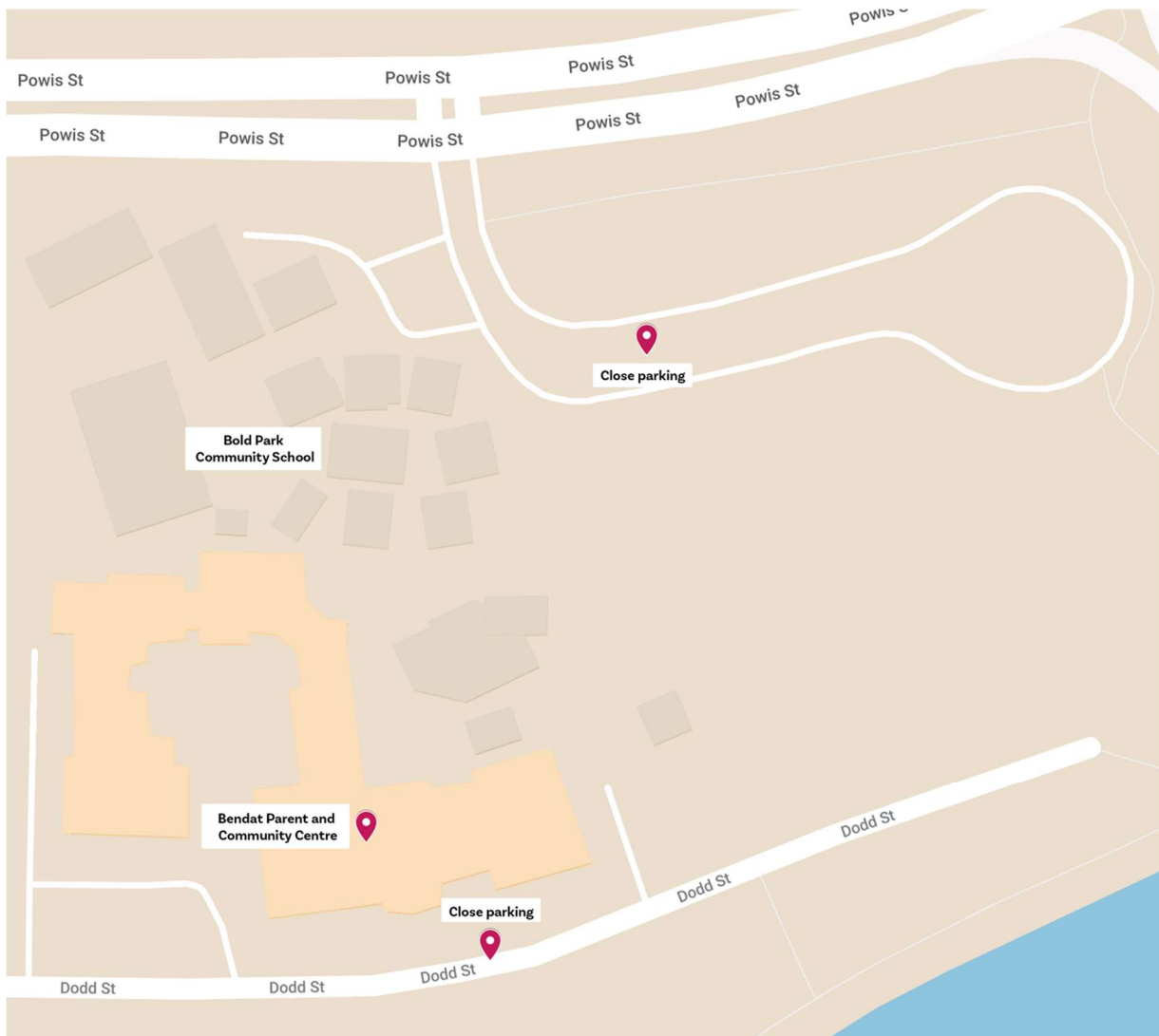
1. Welcome
2. Apologies
3. Confirmation of Minutes of AGM held 26 October 2022
4. Chairperson's Address
 - Presented by Melanie Cave
5. Chief Executive Officer's Report
 - Presented by Lee Broomhall
6. Appointment of Financial Auditors for the 2023/24 year
7. Re-election of Board Directors
 - Garth Walter – 3-year term
 - Linda Dawson – 3-year term
8. General Business
 - No resolutions are proposed
9. Close and Refreshments

VENUE DETAILS

Bendat Parent and Community Centre

36 Dodd Street, Wembley WA 6014

Room – Auditorium (located external to the main entrance on the right)



Membership of Workpower Incorporated

Workpower is an Incorporated Association. This means that the members of the organisation can participate in determining the direction of the organisation. In practice, much of this is delegated to the Board of Directors, which has the responsibility for setting broad strategies, establishing policies and monitoring organisational performance.

Membership of Workpower is open to anyone who supports the general objectives of Workpower.

By being a member, you are able, within the bounds of the Constitution, to have a say in determining its future. Members can have their say by being involved in Annual General Meetings, special meetings or responding to requests for input.

I strongly encourage you to take this opportunity of becoming a member and join now. Membership of Workpower is free.

Attached is a membership form and an invitation to the Annual General Meeting to be held on **Wednesday 25 October 2023 at Bendat Parent and Community Centre, 36 Dodd Street Wembley.**

Yours sincerely,

A handwritten signature in black ink, appearing to read "Lee Broomhall".

Lee Broomhall
Chief Executive Officer

APPENDIX A

Membership Application

Workpower Incorporated

(Incorporated under the Associations Incorporation Act 2015)

I wish to apply for membership with Workpower Incorporated.

Date of Application	
First Name	
Surname	
Postal Address	
City & Postcode	
Mobile	
Home/Work Phone	
Email Address	
Preferred Contact	Post: <input type="checkbox"/> Email: <input type="checkbox"/>
Signature	

APPENDIX B

Form of Appointment of Proxy

I/We _____
being members of Workpower Incorporated, hereby appoint

_____ Of _____
as my/our proxy to vote for me/us on my/our behalf at the meeting of Workpower Incorporated members to be held on Wednesday 25 October 2023 and at any adjournment of that meeting.

This form is to be used in **favour of / against** the resolution. (Please circle correct response)

Signature of Member: _____

Date: _____

This instrument appointing a Proxy must be lodged with the Chief Executive Officer via wp@workpower.asn.au by:

5pm Friday 13 October 2023