## Your privacy



To help us with providing your service and contacting you, we store information like:

- Your name, number and address
- People who you are close to (mum, son etc...)
- Details about why and how we are helping you



We are responsible for keeping your information safe.

We use your information so we can work with you to design supports to suit you.

We only share your information if you say 'Yes', or if there's a situation that makes us.



We only share your information:

- with a trusted person.
- when we need to so you can be safe.
- with your persmission to provide required information to NDIS or other government organisations.

## Your privacy



When asked to share your information you can say 'No' or opt out of sharing it.

We keep your information safe so only those you say, can see it.



You have several rights with your information:

- The right to see a copy of the information we hold about you.
- The right to have inaccurate or incomplete information corrected by us.
- The right to object to any information you think is inaccurate.



If you want to see your information, either us ask directly or ask your trusted person to ask us.